

Verified Gross Mass (VGM) User Guide

Use this guide to learn how to submit your VGM on www.coscon.com.

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System Requirements

Our website requires Internet Explorer.

Accessing VGM Management Functions

You must be a certified user to enter your VGM on our website. Go to www.coscon.com and click Register and complete the Certified User Registration.

The screenshot displays the COSCO website interface. At the top right, there is a 'Registered Features' box with 'Login' and 'Register' buttons. Below this is a navigation bar with tabs: Home, Inquiry & Subscription, Booking, Document service, Customer Reports, and Service Evaluation. On the left, a sidebar menu includes 'Registration', 'Certified User Registration' (highlighted), 'Forgot Password', and 'Tutorial'. The main content area shows a 'Certified User Registration' form with three required fields: 'User ID:', 'Password:' (with a note '(6 to 20 characters or numbers, case sensitiv)'), and 'Confirm Password:'.

Certified Users:

Go to www.coscon.com. Enter your User ID, Password and the 4 digit Verification code to the right and click Login.

The screenshot shows the 'Register Now' form. It includes fields for 'User name', 'Password', and 'Verification' (with a 4-digit code '7822' displayed). There is a 'Remember account' checkbox and a 'Forgot password?' link. A blue 'Login' button is at the bottom.



After logging in, please select the Document Service menu and select VGM Management on the menu to the left.

The screenshot shows the COSCO VGM Management interface. At the top, there is a header with the COSCO logo, the company name '中远集装箱运输有限公司 COSCO CONTAINER LINES CO., LTD', and '电子商务 Business' with a 'Feedback' icon. Below the header is a navigation bar with tabs: Home, Inquiry & Subscription, Booking, Document service (highlighted), Transportation management, Customer Reports, and Service Evaluation. On the left is a vertical menu with options: Shipping Instruction, B/L Checking, B/L Printing OnLine, Shipping Instruction(NEW), B/L Checking(NEW), EDI Shipping Instruction, and VGM Management (highlighted). The main content area is titled 'SOLAS VGM >> Query' and contains a 'Query' button, an 'Upload' button, and input fields for 'Booking No:', 'BI No:', and 'CNTR No:'. There are also 'Query' and 'Reset' buttons. Below this is a table with columns: Booking No, BI No, CNTR No, CNTR Type, Verified Gross, Weight Uni, Responsible, Authorized Pe, and Statu.

VGM Query – Viewing VGM Information

To view VGM information, click the Query menu, enter Booking Number, Bill of Lading Number or Container Number and click Query to the right.

This close-up screenshot shows the 'SOLAS VGM >> Query' form. The 'Query' button is highlighted with a blue box. Below it, the 'Booking No:' input field is highlighted with a blue box and contains the text 'XXXXXXXX'. The 'BI No:' and 'CNTR No:' input fields are empty. The 'Query' and 'Reset' buttons are also visible.

VGM details will be displayed as follows. “Received” status means that COSCO has received your VGM submission.

This screenshot shows the VGM query results table. The table has the following columns: Booking No, BI No, CNTR No, CNTR Type, Verified Gross, Weight Uni, Responsible, Authorized Pe, Status, Last Update Date, and Action. The first row of data shows: Booking No: XXXXXXXX, BI No: XXXXXXXX, CNTR No: CBHUXXXXX, CNTR Type: 20GP, Verified Gross: 41,250, Weight Uni: LBS, Responsible: XXXXX, Authorized Pe: XXXXX, Status: Received, Last Update Date: Jun 7 2016, and Action: (empty).

Booking No	BI No	CNTR No	CNTR Type	Verified Gross	Weight Uni	Responsible	Authorized Pe	Status	Last Update Date	Action
XXXXXXXX	XXXXXXXX	CBHUXXXXX	20GP	41,250	LBS	XXXXX	XXXXX	Received	Jun 7 2016	



VGM Upload – Entering and Updating VGM Information

To enter or to update VGM information, click the Upload menu, enter Booking Number or Bill of Lading Number and click Query to the right.

Enter or modify Verified Gross Weight, Weight Unit, Responsible Party and Authorized Person and click Upload.

You may enter the container number if it is not available in the CNTR No field.

SOLAS VGM >> Upload

Query Upload

Booking No: XXXXXXXX BI No: Query Reset Please Upload VGM Info before:

Tips: For records with container number as empty, please first contact local agent to maintain container event, or submit VGM via other method.

Booking No	BI No	CNTR No	CNTR Type	Verified Gross	Weight Unit	Responsible Par	Authorized Perso	Status
XXXXXXXX	XXXXXXXX	CBHUXXXXXXXX	40HQ		KG			
XXXXXXXX	XXXXXXXX	CBHUXXXXXXXX	40HQ					

Total:2

Upload



VGM Cut Off on Website

The VGM cut off for a booking can be viewed in Cargo Tracking. Select the Inquiry & Subscription menu and select Cargo Tracking on the menu to the left. Enter your Booking Number, Bill of Lading Number or Container Number and click Search. The VGM Cut Off is displayed below the Cargo Cut Off.

The screenshot shows the COSCO website interface. The top navigation bar includes Home, Inquiry & Subscription, Booking, Document service, Transportation management, Customer Reports, and Service Evaluation. The left sidebar has a menu with CargoTracking selected. The main content area shows a search for Booking Number XXXXXXXX. Below the search, there are tabs for Main Info, Containers, Customs, and Print Version. A text box for adding notes is present. The main information table is as follows:

Booking Number	XXXXXXXX
Current Status	Confirmed
Bill Number	XXXXXXXX
Cargo Cut Off	CN Rail / CP Rail
VGM Cut Off	2016-5-25 16:00
Earliest Receiving Date	
Shipping Instruction Cut Off	2016-05-25 16:00

VGM Cut Off on Booking Confirmation

The VGM cut off will also be included in your booking confirmation.

REPORT LOCATION ADDR TEL FAX
CARGO CUTOFF DATE/TIME : 06/01/2016 16:00
EARLIEST DELIVERY : 05/30/2016
VGM CUTOFF DATE/TIME : 06/01/2016 16:00
DOCUMENTATION CUTOFF : 05/26/2016 16:00

Container Tare Weight Enquiry – New

To view the tare weight for a container, go to the Document Service menu and select Container Tare Weight on the left. Enter the container number and click Query. Separate multiple containers with a line break or a comma.

The screenshot shows the COSCO website interface for the Container Tare Weight Query. The top navigation bar includes Home, Inquiry & Subscription, Booking, Document service, Customer Reports, and Service Evaluation. The left sidebar has a menu with Container Tare Weight selected. The main content area shows the Cntr Tare Weight Query form with the container numbers CCLU453165 and CBHU158456 entered. Below the form, there is a tip and a table of results:

Tip: Please enter 10 or 11 digit container No., each container No. is separated by comma or line break (e.g. CBHU123456,CBHU654321,CBHU236541); Internet data is only for reference, actual tare weight is subject to what marked on the door of container;

#	CNTR No.	CNTR Type	Tare Weight	Weight Unit
1	CBHU158456	40GP	3,790.000	KG
2	CCLU453165	40GP	3,650.000	KG

This information is for reference only. The actual tare weight is subject to what is marked on the door of the container.

